

## **Parent and Family Engagement Policy**

### **Part I. General Expectations**

Lopez School District agrees to implement the following statutory requirements:

Lopez School District will notify parents of the policy in an understandable and uniform format, and, to the extent practicable, in a language the parents can understand. The policy will be available to the local community and updated periodically to meet the changing needs of parents and the school.

In carrying out the Title I, Part A, parental and family involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.

If the school wide program plan for Title I, Part A, developed under Section 1114(b) of the ESEA, is not satisfactory to the parents of the participating children, the school will submit any parent comments with the plan when the school submits the plan to Lopez Elementary and Lopez Middle/High School.

Lopez School District will collaborate with parents to create strong parental and family involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.

The Parent and Family Engagement Policy is available in English to serve our schools' population. The policy will be available to parents by one of the following:

- Lopez School District website
- Annual Title 1 meeting
- Special school events (Teacher-Parent Conference)
- Providing Parents with a hard copy or emailed

### **What does Parent and Family Engagement consist of?**

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities.

- Parents play an integral role in assisting their child's learning;

- Parents are encouraged to be actively involved in their child's education at school. Parents are invited to participate in Open House, STEM Night and Literacy Night;
- Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

### **Annual Title I Parent Meeting**

Lopez School District held the first annual Title I Parent Meeting on October 4, 2018. The purpose of the meeting is to inform parents and families of the Title I program:

- The Title I program is a federally funded program which enables schools to provide programs and services for students.
- This program allows schools to use Title I funds to pay for educational programs for the whole school.
- Develop and implement programs that will add to the regular classroom instruction.
- Provide services especially for students with the greatest need of educational help.
- Increase parental involvement in school activities and at home.
- Supplement instructional supplies and materials for classroom use for reading and math.
- Provide professional development for teachers

### **Part II. Description of how schools will implement required school Parent and Family Engagement Policy components**

1. Lopez School District will take the following actions to involve parents in the joint development of its school parent and family engagement policy under Section 1118 of the ESEA:
  - Parent/Teacher conference
  - Annual Title I Meeting
  - Brochures
  - Lopez School District website
  
2. Lopez School District will take the following actions to involve parents in the process of school review and improvement under Section 116 of the ESEA:
  - Lopez School District will periodically update the Parent and Family Engagement Policy to meet the changing needs of parents and the school.
  - Include parents on the Campus Improvement Plan Committee
  
3. Lopez School District will hold an annual meeting to inform parents of the school's participation in Title I, Part A, programs, and to explain the requirements and the right of parents to be involved in Title I Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parent and family involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will encourage all parents to come by:
  - Send a letter home in English and Spanish
  - School Messenger Phone and email message
  - Post dates of the meetings on Lopez School District website

**Part III. Discretionary school parent and family engagement policy components**

- Invite parents to Open House and help establish relationships
- Provide a schedule of all events held at Lopez School District
- Send reminder notes via email and postng on district website of upcoming events in the Weekly Snapshot and Secondary Newsletter
- Provide volunteer opportunities for parents, such as STEM Night, Literacy Night
- Encourage teachers to keep communication open with parents
- Inform parents of the availability of school administrators, counselor and parent advocate.

Adoption Date: 02.19 Lopez  
Lopez Island School District  
Classification: Discretionary  
Revised Dates: